# SAMPLE LETTER OF AUTHORISATION

(Date)

Australian Institute of Criminology

FOI Coordinator

GPO Box 1936

Canberra ACT 2601

**TO WHOM IT MAY CONCERN**

I hereby authorise \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (name of representative and/or company) to make a request under the *Freedom of Information Act 1982* on my behalf.

Yours faithfully,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Name) (Signature)