



## **Frequently asked questions**

### **What are the Australian Crime and Violence Prevention Awards (ACVPA)?**

The annual Australian Crime and Violence Prevention Awards are sponsored by the heads of Australian governments, and members of the Law, Crime and Community Safety Council as a joint Australian Government, state and territory initiative.

The awards are designed to recognise good practice in the prevention and reduction of violence and other types of crime in Australia, to encourage public initiatives to prevent crime and to assist governments in identifying and developing practical projects that will reduce violence and other types of crime in the community.

Winners will be presented with a commemorative plaque and/or a certificate at a national awards ceremony at Parliament House, Canberra. Monetary awards may also be granted at the discretion of the ACVPA Board. Winners will be invited to attend the awards ceremony and may be offered financial assistance to help with travel costs. Generally speaking, projects that are led by government agencies or are substantially supported by government funds are not eligible to receive cash awards or financial sponsorship to attend the awards ceremony.

### **Who can enter?**

Nominations are open to projects of all sizes, including smaller initiatives involving local community groups. The project must have been fully operational prior to 1 February 2016 to be eligible for the 2017 awards.

Anyone can nominate a project for the awards. It may be a project you are involved in, or a project that you believe deserves recognition.

The awards are designed to reward benchmark projects, as well as projects which exhibit good practice in the prevention or reduction of violence and other types of crime in Australia.

### **Can a project reapply for an award?**

Yes, but you will need to tell us how the project has changed since your last nomination. These changes need to have been in place for at least 12 months before you submit your nomination. You should differentiate the old and new project models, and outline how new components have added to the effectiveness of the project and enhanced crime prevention outcomes.

### **What should I include in the summary description of project?**

The summary should clearly explain how the project operates. It should cover what crime issue the project is addressing, how it's addressing the issue, project outcomes and evidence of the project's success. As these are awards for the prevention or reduction of crime, you must clearly demonstrate the crime prevention outcomes.

## **Does the evaluation have to be comprehensive?**

No. The evaluation could be a basic review of the project. When we say 'evaluation', we are looking for an objective review of the project which answers the question 'has the project been effective?' We need to know what has changed in the community as a result of the project, in order to judge its value.

## **How does the Board choose the winning projects?**

The Board's decisions take into account:

- The quality of the evidence presented to support the nomination
- The project's capacity or potential to prevent or reduce crime
- How project success is measured
- The ability for the project to be adapted for other geographic locations
- How sustainable project outcomes are
- How innovative the project is
- Whether the project raises community awareness of crime and violence.

## **Where do I send my completed ACVPA nomination?**

All nominations for the 2017 ACVPAs must be sent via email to [acvpa@aic.gov.au](mailto:acvpa@aic.gov.au).

## **Can I post the supporting documents in the mail?**

Yes. If your supporting documents exceed file size limitations, you may post them to:

Secretariat  
2017 ACVPA  
GPO Box 1936  
Canberra City ACT 2601

## **When will the winners be announced?**

All winning nominations will be announced at an awards ceremony to be held at Parliament House, Canberra in October 2017.

## **What happens once a nomination has been successful in receiving an award?**

Successful nominations will receive a letter, as well as a contact details form which must be returned to the Secretariat.

## **Will unsuccessful nominations be notified?**

Yes. A letter will be sent to advise unsuccessful applicants of the outcome of their nomination.

## **Who is not eligible to apply for an award?**

Projects that commenced after 1 February 2016 are not eligible for 2017, but may apply in 2018. Final eligibility is at the discretion of the ACVPA Board.

## How many pages are allowed in the application?

Your nomination must not exceed seven pages in length, with a minimum Arial font size of 11 point. A limit of 1,500 words also applies. Nominations should be produced in Microsoft Word.

If required, you may submit further details about your nomination using appendices. These appendices are not included in the seven page limit, but should be kept to a reasonable size and quality. The Board reserves the right to disregard appendices that are unreasonably large.

## Can I have assistance preparing a nomination?

If you require assistance in preparing your nomination, please phone your state or territory contact, or the ACVPA Secretariat on 02 6268 7450. State and territory contacts are:

### **New South Wales**

Chief Superintendent Bradley Shepherd      Tel: (02) 9375 8094

### **Victoria**

Inspector Zorka Dunstan      Tel: (03) 9247 6352

### **Queensland**

Inspector Les Bulluss      Tel: (07) 3364 6929

### **Western Australia**

Sergeant Garry Corker      Tel: (08) 9222 1241

### **South Australia**

Senior Sergeant 1st Class Neil Hodgson      Tel: (08) 7322 4041

### **Tasmania**

Inspector Kathy Bennett      Tel: (03) 6173 2699

### **Northern Territory**

Superintendent Virginia Read      Tel: (08) 8936 4826

### **Australian Capital Territory**

Mr Andrew McIntosh      Tel: (02) 6207 0550

### **Secretariat**

Tel: (02) 6268 7450